August 8, 2018

Subject: Invitation for Bid No. 26628
Construction Services to Re-Install Pavers at Metra’s Winfield Station
Addendum No. 1

Dear Sir/Madam:

The subject Addendum is being issued to correct, amend, add and/or delete certain words, phrases, sentences, or paragraphs in Invitation for Bid No. 26628.

This Addendum No. 1 consists of:

1. **Delete** the Bid Submittal Checklist and **replace** it with the attached Addendum No. 1 – Bid Submittal Checklist.

2. **Add** the attached Addendum No. 1 – Supplemental Scope of Work, to Exhibit R - Site Plan – Metra UPW Station Paver Renovation Project.

3. Attached is the Pre-Bid Attendance Sheet.

The question period is closed. Metra will be unable to respond to any additional questions submitted by contractors.

The Bid Opening Date remains August 21, 2018 at the time and place previously advertised.

All addenda are to be acknowledged in Proposal/Contract, Section 4.11 Addenda. Failure to acknowledge addenda may be cause for bid to be considered non-responsive.

Sincerely,

[Signature]
James Barker
Department Head
Construction & Facilities Maintenance Procurement

SB

Attachments
ATTENTION

BID SUBMITTAL CHECKLIST

Use the following checklist to ensure completeness in assembling your bid. Failure to submit and/or complete all requested information may result in your bid being rejected as materially non-responsive.

CHECK BOX WHEN COMPLETED

A. □ Bid Envelope: Properly addressed
B. □ Proposal/Contract: All spaces filled in, the bid amount, paragraph 3.0 page 3, list addenda in paragraph 4.11 on page 7; the signature page 8 executed; two (2) sets of pages 1 thru 8 with original signatures on both copies
C. □ Exhibit J: Certification Regarding a Drug Free Workplace
   - Executed
D. □ Exhibit K: Metra Disadvantaged Business Compliance Requirements – Executed
E. □ Exhibit L: Affidavit/Certification – Executed
F. □ Bid Bond or Cashier’s/Certified Check For 5% of the Bid Amount – Enclosed
   Deleted by Metra
G.F. □ Additional Notes:
   - Did your pricing take into consideration all applicable Specifications, Terms and Conditions used in this government procurement?
   - Bidders are cautioned NOT to qualify their bid by modifying the Contract documents, either by ALTERATION or by SUPPLEMENTAL STATEMENTS.
   - All bids are to be made in accordance with these specifications and Terms and Conditions. Bids which are NOT so made may be rejected as NON-RESPONSIVE.
SUPPLEMENTAL SCOPE OF WORK

METRA UPW STATION PAVER RENOVATION PROJECT

Addendum No. 1 adds the following scope of work/requirements to Exhibit R:

1. Per the attached Sketch ASK-1 dated 8-8-2018: remove existing steel guardrail complete; remove existing concrete curb and sidewalk in area indicated; replace curb and sidewalk to coordinate with new ADA compliant paver slopes and elevations; match existing section detail; and match existing overall dimensions.

2. Remove and replace 16 lineal feet of concrete curb and gutter, at the area where the new 4 ft x 2 ft cast iron tactile warning is to be installed: Transition top of curb at tactile warning from 0” elevation to +6” elevation to match existing curb to remain. Side curb transitions to be sloped at less 1 inch rise per 1 ft of run. Confirm lay-out with Metra Construction Manager.

3. Remove and replace 6 additional lineal feet of concrete curb and gutter along the north parking lot drive near the depot building. Match existing. Exact location of repairs to be confirmed by Metra Construction Manager.

4. Saw cut, remove and replace existing asphalt as required to complete curb and gutter replacements. Assume asphalt replacement to be an area that is total length of curb and gutter replacement by 4 ft wide.

5. Restore disturbed turf areas with 3” top soil and hydro-seed mulch.

6. Contractor shall be responsible for appropriate/legal disposal of all waste generated during construction.

7. Contractor shall comply with the attached specification section 01 15 00 – Metra Requirements describing requirements and procedures for railroad flagging.
REMOVE EXISTING CONCRETE CURB AND SIDEWALK IN AREA INDICATED. REPLACE CURB AND SIDEWALK TO COORDINATE WITH NEW ADA COMPLIANT PAVER SLOPES AND ELEVATIONS. MATCH EXISTING SECTION DETAIL. MATCH EXISTING OVERALL DIMENSIONS.
PART 1 GENERAL

1.01 RAILROAD COORDINATION

A. Railroad Flagman Requirements

1. Railroad Flagmen are generally personnel from the Railroad who act as warning devices for the approach of trains. They cannot authorize any deviations to the plans and specifications, or approve or inspect work. Railroad Flagmen will not be used as on-street flagmen. On-street flagmen are the responsibility of the Contractor.

2. Railroad flagmen may work a maximum of twelve (12) hours a day, although in most cases in the Suburban territory, curfews may exist that do not allow work during certain rush hour periods. The length of the working day must be established with the Railroad before work is started. (See curfew below). For this Project assume allowable work hours defined on Exhibit R - Site Plan – Metra UPW Station Paver Renovation Project dated 07-24-2018.

3. At no time will machinery be allowed to cross the tracks or set up on the tracks without prior permission from the Railroad's authorized representative. This type of work will require special protection and should be avoided.

4. Railroad flagmen must be ordered with a two (2) working day notice to the Railroad. When notice is given, the following information must be provided.
   a. Contractor's Name
   b. Project Name
   c. Starting Time
   d. Phone Number
   e. Billing Address
   f. Location of Work
   g. Number of Days Needed
   h. Grant Number

5. Any time work is performed within 25 feet of the center of the nearest set of rails, flagmen will be necessary. Railroad flagmen may also be required as the Railroad deems necessary.

6. There are a limited number of flagmen available. Every reasonable effort will be made to provide the Contractor with a railroad flagman, however, if the railroad flagman is not present as requested, the appropriate railroad official must be notified BEFORE WORK IS TO BEGIN. AT NO TIME MAY THE CONTRACTOR WORK WITHIN 25 FEET OF THE TRACK WITHOUT A FLAGMAN. If adequate temporary separation from operations is established, and approved by Railroad/Operating Department, and the Metra Construction Manager, then the flagging requirements may be adjusted.

7. When a railroad flagman informs the Contractor's foreman that a train is approaching, ALL WORK MUST CEASE AND OPERATORS CLEAR THE TRACKS and dismount machines. If this is not done, the flagman will not allow the train to pass. Any train delays of this type will not be tolerated. Damages may be assessed to the Contractor for train delays of this type.
8. Railroad flagmen will be provided to the job at no cost to the Contractor. However, if a railroad flagman is requested and supplied and the Contractor does not work, then the Contractor shall be responsible for paying for the flagman's time.

B. Work Curfew
1. The assumed allowable work hours are defined on Exhibit R - Site Plan – Metra UPW Station Paver Renovation Project dated 07-24-2018. Before beginning work confirm work curfew hours with the Railroad/Operating Department, and the Metra Construction Manager, before the Work is started.

2. If adequate temporary separation from operations is established, and approved by Railroad/Operating Department, and the Metra Construction Manager, then the work curfew may not apply.

C. Passenger/Pedestrian Protection
1. All work must be protected by a barricade system and proper signage, as required by the Railroad/Authorized representative and Metra Construction Manager. No barricading can be placed closer than 9’-6” to the centerline of the nearest track. Excavations will be covered and/or completely surrounded with a positive barrier.

D. Work Scheduling and Notifications
1. Work must be scheduled and progress in such a manner as to reduce the impact on the commuting public. All requests to close a portion of the platform must be scheduled in advance and permission granted by the Railroad/Authorized representative. A copy of the weekly schedule of activities must be presented to the Railroad/Authorized representative prior to the week's activities. A clear understanding of the Contractor's activities and permission to proceed with construction work that impacts commuter must be obtained. Only a portion of the platform may be taken out of service at any time for reconstruction.

E. Failure to Comply
1. Should there be any violation of these restrictions, a stop work order will be issued and all work will cease until the Railroad and Metra are satisfied that all problems are resolved and the requirements of this condition are met. No costs of a work stoppage may be passed on to the Railroad or Metra.

F. Weekend, Holiday and Night Work
1. The Contractor may be allowed to work weekends, holidays, or after hours at night. All arrangements must be made three (3) days in advance for site access, station security and lock-up. All work must be approved in advance and coordinated with the Railroad operations and Metra Construction Manager.

1.04 SAFETY INSTRUCTIONS
A. If in the opinion of the Railroad Representative any of Contractor's or any of its subcontractor's equipment is unsafe for use on the Railroad's right-of-way, the Contractor, at the request of the Railroad Representative shall remove such equipment from the Railroad's right-of-way.

PART 2 PRODUCTS (NOT USED)
PART 3 EXECUTION (NOT USED)

END OF SECTION
## Meeting Attendance

**Subject:** Pre-Bid Meeting - IFB 22628 - Re-Install Pavers/Winfield Station  
**Meeting Owner:** Steve Bauman  
**Date:** 8/3/18  
**Time:** 10:00 AM  
**Location:** Winfield Station

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation/Position</th>
<th>Phone #</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. MIGUELLE ALEARO</td>
<td>American Landscape Group</td>
<td>847-815-6743</td>
<td><a href="mailto:miguelle@americanlandscape.com">miguelle@americanlandscape.com</a></td>
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<td>2. Tim McCracken</td>
<td>A.L. Construction Group LLC</td>
<td>708-696-1954</td>
<td><a href="mailto:timmccracken@allconstruction.com">timmccracken@allconstruction.com</a></td>
</tr>
<tr>
<td>3. JARED SLAVEN</td>
<td>TRACE Construction Co.</td>
<td>312-956-6780</td>
<td><a href="mailto:estimating@joop.com">estimating@joop.com</a></td>
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<tr>
<td>4. Darin Grove</td>
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<td>708-385-0225</td>
<td><a href="mailto:darin@grovemasonry.com">darin@grovemasonry.com</a></td>
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<tr>
<td>5. LARRY V. JONES</td>
<td>Outlook Design's Coast</td>
<td>312-962-3293</td>
<td><a href="mailto:ljonesa@outlook.com">ljonesa@outlook.com</a></td>
</tr>
</tbody>
</table>

**NOTE:** Meeting owner should retain the original form in his/her files.