



Record of Contractor Contact (ROCC)

Project Name: Bridge 98 Construction

Project #: AA-1234

Contract #: K98765

Location: RID - Vincennes Ave.

No. 1

Issued By: John Doe / Metra

Date/Time: 6/1/2010, 2:00 P.M.

- 1. The issuance of an ROCC does not alter the contract amount or contract time.**
- 2. All work shall conform to applicable provisions of the contract documents unless specifically stated herein by Metra's Construction Manager.**

Instructions or Data Exchanged:

Extra cubic yards of concrete are needed to repair section of wingwall unidentified in the plans.

Action Pending:

Submit estimate for additional concrete and track cost as CM#1.

Please sign, date and return one copy.

Signed: _____ SIGN HERE _____

Acknowledged: _____ SIGN HERE _____

Date: _____ DATE _____

Date: _____ DATE _____

Distribution:

- Metra PM**
- CM Consultant/Resident Engineer**
- Contractor**
- File**