



# ANNUAL PROCUREMENT PLAN 2Q 2018 - 1Q 2019



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## ANNUAL PROCUREMENT PLAN

Dear Vendors,

Thank you for your interest in doing business with Metra as either a prime contractor or subcontractor. To ensure we are continuing to provide awareness and access to the business community, Metra has developed an Annual Procurement Plan to assist you in your efforts to compete for contracting opportunities. Listed in this Procurement Plan are potential contracting opportunities for goods and services anticipated by Metra departments such as Engineering, Mechanical, Transportation, Safety, Finance, Information Systems and Materials Management.

Metra's purchasing functions are handled through the Materials Management Division, which is comprised of the following four departments:

**Material & Services Procurement Department** is responsible for the purchasing of materials, services and equipment.

**Professional Services Procurement Department** contracts for architectural and engineering, financial and other professional services.

**Construction & Facilities Maintenance Procurement Department** is responsible for contracts for construction and facilities maintenance services.

**Materials Department** is responsible for the receipt, storage, distribution and replenishment of Metra's physical inventory.

This Annual Procurement Plan lists the potential contracting opportunities chronologically, according to the anticipated quarter for solicitation advertisement. The Plan divides these potential opportunities into five (5) major categories:

- Engineering Design (D)
- Professional Services (PS)
- Construction (C)
- Material (M)
- Other (O)

For additional information on how to use this Procurement Plan, please contact M. Chaudhry at 312-322-6603 or [mchaudhry@metrarr.com](mailto:mchaudhry@metrarr.com)

Finally, Metra's policy is to ensure that Disadvantaged Business Enterprises (DBEs) and Small Business Enterprises (SBEs) as defined in 49 CFR 26, have an equal opportunity to receive and participate in United States Department of Transportation (USDOT) assisted contracts. This Annual Procurement Plan identifies potential contracting opportunities for which DBE and SBE firms may choose to participate as a prime contractor or subcontractor. It is my hope that you will review the prospective opportunities as you continue to develop and sustain your business.

Jim Derwinski  
Executive Director/CEO

## RESOURCES

Metra is committed to providing information, resources and tools to assist you in your efforts to compete for contracting opportunities.

We invite you to register as a vendor at [www.metrarail.com](http://www.metrarail.com). To register, please select 'About Metra' link and click on 'Metra and Business' link, then select "Register Now" and follow the prompts. Once your firm is registered, it will be included in our vendor's database. Please note that:

### Completing the online 'Vendor Registration Form' allows you to:

- Identify the 'Class Codes' (per Metra's Class Code Index) that apply to the products and services that your business provides.
- Receive solicitation for bids by e-mail, regarding active IFBs, RFPs and LIQs for the products and services you selected.
- Manage and update your vendor information, including email address and the products and services you have selected.

**FOR MORE  
ASSISTANCE**

with Metra's online resources,  
call (312) 542-8357 and leave  
a recorded message. Your call will be  
returned during normal business hours.



## METRA'S OFFICE OF DIVERSITY & CIVIL RIGHTS (ODCR)

### **Mission:**

To ensure small, minority, and women owned businesses have equal opportunity to receive and participate in Metra's contracts.

### **It is Metra's policy to:**

- Ensure non-discrimination in the award and administration of Department of Transportation (DOT) assisted contracts.
- Create a level playing field for Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) firms to compete fairly for DOT assisted contracts by removing barriers to participation.
- Assist in the development of DBE/SBE firms so they can compete successfully outside of the DBE program.

**For more information regarding ODCR, visit [www.metro-rail.com](http://www.metro-rail.com); select 'About Metra' link, select 'Metra and Business' link and then click on 'Business Diversity' link listed on the left side of the page to:**

- Download DBE certification or SBE verification forms.
- View the Business Diversity Outreach Events and Free Workshops Calendar.
- View Frequently Asked Questions.
- View Annual Procurement Plan.

### **FOR MORE INFORMATION**

about the Office of Diversity and  
Civil Rights, please contact our office at:  
312-322-6323.



# Annual Procurement Plan

Plan Period: 2Q 2018 - 1Q 2019

Plan Date: 4/1/2018

Metra User Department	Project Description	Contract Type * D-Eng. Design PS-Prof. Services C-Construction M-Material O-Other	Estimate (\$)	Estimated Contract Term **	DBE/SBE *** Contracting Opportunities Y/N	Anticipated Advertisement Quarter
Police Department, Metra	Police Uniform Contract	PS	\$500,000	5 years	Y	2Q 2018
Human Resources	Medical Services Provider to serve as Chief Medical Officer (CMO) for employee base to include but not limited to: pre-employment physicals, periodic physicals, return to work evaluations and any other employee medical matter that may need to be addressed.	PS	\$1,700,000	5 years	Y	2Q 2018
Human Resources	Consortium /Third Party Administrator to manage all of Metra's DOT drug and alcohol testing programs, including maintaining records. Keep Metra compliant with DOT/FRA/FMCSA Drug and Alcohol Testing rules and regulations	PS	TBD	3 years	Y	2Q 2018
Human Resources	On-site Nurse to oversee the following: case management of illness and/or injuries, Respirator fitness, Sleep apnea program, Periodic physicals, RTW evaluations, Hep. B, Certification for CDL, Wellness program and Ergonomic assessment.	PS	TBD	3 years	Y	2Q 2018
Human Resources	Succession Planning Consultant	PS	TBD	TBD	Y	2Q 2018
Police Department, Metra	Professional Security Svcs.	PS	\$3,200,000	2 years	Y	2Q 2018
Human Resources	Background Investigations for new hire employees	PS	TBD	3 years	Y	2Q 2018



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Accounting-General Accounting	Annual External Financial Statement Audit	PS	\$1,600,000	5 years	Y	3Q 2018
Strategic Capital Planning Department	Mobile Ticketing Data Use for NTD Reporting Purposes	PS	\$150,000	6 months	Y	3Q 2018
Human Resources	Affordable Care Act Forms	PS	TBD	1 year	Y	3Q 2018
Mechanical Department	Project Management Oversight (PMO)-New Rail Equipment - Locomotive	PS	\$2,000,000	7 years	N	3Q 2018
Engineering Department	Purchase Agreement for HVAC Maintenance at 547 W. Jackson Blvd. Building	PS	\$500,000	4 years	Y	4Q 2018
Mechanical Department	F40PH-2 Locomotive Remanufacture	PS	\$66,000,000	3 years	Y	4Q 2018
Human Resources	457 Deferred Compensation Plan Administration	PS	TBD	5 years	Y	1Q 2019





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Engineering Department	Bridge #275 Rehab, 96th Ave	C	\$4,000,000	1 year	Y	2Q 2018
Engineering Department	ADA Platform & Ramps	C	\$3,000,000	3 years	Y	3Q 2018
Engineering Department	Millennium Station, Secondary Emergency Exit	C	\$800,000	1 year	Y	3Q 2018
Engineering Department	Vincennes Bridge	C	\$1,600,000	1 year	Y	3Q 2018
Engineering Department	Prairie Crossing/Libertyville Station Shelter (MWD)	C	\$500,000	9 months	Y	3Q 2018
Engineering Department	Visual Information Signs (VIS)	C	\$300,000	1 year	Y	3Q 2018
Engineering Department	Blue Island Vermont Station Rehab	C	\$3,000,000	1 year	Y	3Q 2018
Engineering Department	LaSalle Street Conduits and Wayside Power	C	\$1,500,000	1 year	Y	3Q 2018
Engineering Department	Matteson Substation Upgrade	C	\$500,000	6 months	Y	3Q 2018
Engineering Department	47th St Yard Power Distribution Upgrade	C	\$2,500,000	1 year	Y	4Q 2018
Engineering Department	Peterson Ridge Bridge Rehab	C	\$2,000,000	1 year	Y	4Q 2018
Engineering Department	16th Street Interlocker	C	\$3,300,000	2 years	TBD	1Q 2019
Engineering Department	Rondout Interlocking	C	\$8,000,000	2 years	TBD	1Q 2019



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Engineering Department	Bridge Z-100/B35 Interlocking	C	TBD	2 years	TBD	1Q 2019
Engineering Department	South Water Waiting Room Rehab	C	\$1,000,000	1 year	Y	1Q 2019
Engineering Department	West Chicago Station Rehab	C	\$3,000,000	16 months	Y	1Q 2019
Engineering Department	Rock Island 18th-55th Bridges, Phase 3	C	\$2,500,000	1 year	Y	1Q 2019



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Engineering Department	Purchase Agreement for Miscellaneous Electronic and Communication Supplies	M	\$770,000	3 years	N	2Q 2018
Safety and Environmental Department	Safety Footwear	M	\$250,000	3 years	Y	2Q 2018
Mechanical Department	Capital Projects Spare Trucks	M	\$500,000	1 year	N	2Q 2018
Mechanical Department	F40PH-3 Locomotive Remanufacture	M	\$48,000,000	4 years	Y	3Q 2018
Mechanical Department	Passenger Area Cameras - Gallery Cars	M	\$1,500,000	3 years	N	3Q 2018
Police Department, Metra	Video Intelligence Center	M	\$200,000	N/A	Y	3Q 2018
Police Department, Metra	Police Fleet Vehicles	M	\$475,000	N/A	Y	3Q 2018
Materials Management	Welding Gases	M	\$175,000	3 years	N	3Q 2018
Materials Management	Locomotive Traction Motor Support Bearings	M	\$500,000	3 years	N	3Q 2018
Materials Management	Signal Foundations and Battery Boxes	M	\$300,000	3 years	N	3Q 2018
Materials Management	Viton Seals	M	\$175,000	3 years	N	3Q 2018
Materials Management	Handholds for Commuter Coach	M	\$155,000	3 years	N	3Q 2018
Information Technology	Tablets for Field Personnel	M	\$540,000	1 year	TBD	3Q 2018



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Mechanical Department	Highliner Traction Motor Rebuild	M	TBD	3 years	N	3Q 2018
Information Technology	VMWare and Mobile Device Management Licens	M	\$1,000,000	3 years	TBD	3Q 2018
Materials Management	Work Equipment Filters	M	\$225,000	3 years	N	3Q 2018
Materials Management	Repair Parts for Air Comfort Systems	M	\$225,000	3 years	N	3Q 2018
Materials Management	Bolster & Equalizer Springs	M	\$750,000	3 years	N	3Q 2018
Materials Management	Lift Truck Rental	M	\$225,000	3 years	N	3Q 2018
Materials Management	Work Equipment Batteries	M	\$500,000	3 years	N	3Q 2018
Materials Management	Overhaul of Air Conditioning Units for Metra Gallery Cars	M	\$750,000	3 years	TBD	3Q 2018
Materials Management	Commuter Car Battery Chargers and Parts	M	\$800,000	3 years	TBD	3Q 2018
Materials Management	Railroad Field Welds	M	\$500,000	3 years	N	3Q 2018
Materials Management	Deutz Engine Parts	M	\$250,000	3 years	N	3Q 2018
Mechanical Department	Sale -Scrapping Used Rail Equipment	M	TBD	1 year	N	4Q 2018
Materials Management	Locomotive Carbon Brushes	M	\$750,000	4 years	N	4Q 2018



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Engineering Department	Purchase Agreement for Hammer mill Copy Paper	M	\$350,000	4 years	N	4Q 2018
Information Technology	Network Equipment	M	\$500,000	3 years	TBD	4Q 2018
Materials Management	Safety Glasses and Accessories	M	\$200,000	2 years	N	4Q 2018
Materials Management	Nordco Repair Parts	M	\$350,000	3 years	N	4Q 2018
Materials Management	Miscellaneous Plumbing Supplies	M	\$500,000	3 years	TBD	4Q 2018
Materials Management	Air Conditioner Compressor	M	\$300,000	3 years	N	4Q 2018
Materials Management	Refrigeration Hoses	M	\$155,000	3 years	N	4Q 2018
Information Technology	General Computer Equipment	M	\$400,000	2 years	TBD	4Q 2018
Materials Management	USSC Locomotive Seats & Parts	M	\$450,000	3 years	TBD	4Q 2018
Materials Management	Fasteners and Stocking Services	M	\$1,000,000	3 years	TBD	4Q 2018
Materials Management	Locomotive Batteries	M	\$800,000	5 years	TBD	4Q 2018
Materials Management	Speed Indicators and Event Recorders	M	\$600,000	3 years	N	4Q 2018
Materials Management	Locomotive Radiator Core Parts	M	\$750,000	3 years	TBD	1Q 2019



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Engineering Department	Purchase Agreement for Miscellaneous Maintenance Supplies at 547 W. Jackson Blvd. building	M	\$200,000	3 years	N	1Q 2019
Materials Management	Kaeser Compressor Parts	M	\$155,000	3 years	N	1Q 2019
Materials Management	Fire Extinguishers	M	\$300,000	5 years	TBD	1Q 2019
Engineering Department	Purchase Agreement for Switch Ties	M	\$700,000	3 years	N	1Q 2019





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Transportation-Station & Ticket Services	Cash fares Tickets - to be used by Conductors. AKA Duplex	O	\$450,000	3 years	N	3Q 2018
Accounting-Contracts & Energy	Natural Gas Supply	O	\$15,000,000	2 years	N	3Q 2018

\* This 'Contract Type' column provides additional information about the type of contract as identified in the column heading.

\*\* 'Estimated Contract Term' indicates approximate time period for the contract services to be provided or completed.

\*\*\* 'DBE' stands for 'Disadvantaged Business Enterprise' and 'SBE' for 'Small Business Enterprise'.

**Additional Notes:**

- 1 For more information about Metra's upcoming bids, awards and current procurement opportunities, please visit Metra's website at: <http://www.metrail.com>
- 2 This 'Procurement Plan' has been prepared for informational purposes only. Metra may revise this plan at any time without notice.