

From: [baltzerus](#)
To: [FOIA Metra](#)
Subject: FOIA REQUEST
Date: Thursday, August 1, 2019 8:15:04 AM

Freedom of Information Officer:

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., this is a request for a copy of the following;

Copies of all records, documents, reports, forms, writings, letters, memos, books, papers, photos, microfilms, interoffice memos, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information from January 1, 2016 through and including July 31, 2019 for IFB 37567 (battery recycling contract for Metra)

If any record or portion of a record responsive to this request is contained in a record or portion of a record deemed unresponsive to the request, I would like to inspect the entire document. Under the Freedom of Information Act, all non-exempt portions of any partially-exempt documents must be disclosed.

If any records or portions of records are withheld, please state the exemption on which you rely, the basis on which the exemption is invoked, the name of the individual responsible for the decision, and the address to which an appeal should be addressed.

Thank you for your prompt consideration of my request.

Sincerely,

/s/

Jim Baltzer

This e-mail, and any attachments thereto, is intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail (or the person responsible for delivering this document to the intended recipient), you are hereby notified that any dissemination, distribution, printing or copying of this e-mail, and any attachment thereto, is strictly prohibited. If you have received this e-mail in error, please respond to the individual sending the message, and permanently delete the original and any copy of any e-mail and printout thereof.