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August 10, 2015

Metra FOIA Officer
Freedom of Information Officer
15-E
547 W. Jackson Blvd.
Chicago, IL 60661

VIA EMAIL: FOIA@metrarr.com

RE: FOIA Request

Dear Sir or Madam:

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* (the "Act"), I hereby request an electronic copy of the following information:

Copies of any and all documents pertaining to any work completed by the firm Davidoff Communications on behalf of or in any way related to Metra, dated or occurring up to 3 years prior to the date of this request. This request shall include but not be limited to any and all (1) contracts, (2) invoices, (3) evidences of payment, (4) communications by and between Davidoff Communications (or any intermediary acting on or behalf of Davidoff Communications) and Metra staff, Metra Officials, Metra Officers, Agents of Metra, Metra Board Members (or any intermediary acting on or behalf of Davidoff Communications Metra staff, Metra Officials, Metra Officers, Agents of Metra, Metra Board Members), (5) the identity of and communications with any third parties, contractors, agents, or other intermediaries providing services by or in association with Davidoff Communications to Metra, (6) meeting notes, rosters, agendas, calendar entries, or other such documentation responsive to such request along with the names of individuals and firms in attendance at such meetings, (7) any prior communications or documents showing a relationship between Davidoff Communications and Metra staff, Metra Officials, Metra Officers, Agents of Metra, Metra Board Members (or any intermediary acting on or behalf of Davidoff Communications Metra staff, Metra Officials, Metra Officers, Agents of Metra, Metra Board Members),

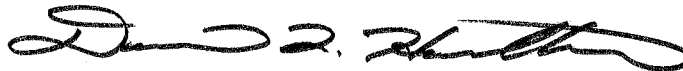


and (8) any and all recommendations and/or documents provided by or to Davidoff Communications by or to any Metra staff, Metra Officials, Metra Officers, Agents of Metra, Metra Board Members (or any intermediary acting on or behalf of Davidoff Communications, Metra staff, Metra Officials, Metra Officers, Agents of Metra, Metra Board Members) This request is for both hard printed and electronic (e.g. MS Word documents, PDF documents, etc.) versions of such documents, and video or audio recordings responsive to the request, stored in any manner whatsoever.

Pursuant to the Act, please provide these records electronically. Files may be provided as an attachment to an email response. If necessary to provide the information via physical production on media like a compact disc ("CD"), I request that the cost of providing the information on such media be waived.

Please do not hesitate to contact me via the telephone or email if you have any questions about this request, or seek clarification in any way.

Very truly yours,

A handwritten signature in black ink, appearing to read "Daniel L. Hamilton", written in a cursive style.

Daniel L. Hamilton

DLH/cd